

**Copplestone Methodist Church**, Copplestone, Crediton, Devon, EX17 5NH.

**RISK ASSESSMENT**

<b>CLUB:</b> Copplestone Methodist Church Kidzone	<b>ASSESSMENT DATE:</b> 03/09/21
<b>ACTIVITY / ENVIRONMENT:</b> Activities in the community room with Kidzone: 4 – 11 year olds.	<b>COMPLETED BY:</b> Hannah Petherick, Mark Williams
<b>EDUCATIONAL OBJECTIVES:</b>	<b>DATE REVIEWED:</b>

<b>1. Hazard</b> <i>List significant hazards which may result in serious harm or affect several people.</i>	<b>2. Who might be harmed</b> <i>List groups of people who are especially at risk from the significant hazards identified.</i>	<b>3. Is the risk adequately controlled?</b> <i>List existing controls or note where the information may be found. (e.g. Information, instruction, training, systems or procedures)</i>	<b>4. What further action is needed to control the risk?</b> <i>List the risks which are not adequately controlled and proposed action where it is reasonably practicable to do more.</i>
Risk of contracting/spreading Corona Virus	Children and adults	As far as possible allow for space between chairs of children not in the same family group/bubble  Hand sanitizer to be used on entry to the community room and between touching/using different equipment  Windows and doors to remain open where possible to allow for good ventilation  Leaders can wear masks at their own discretion  Any leaders in vulnerable groups who haven't/can't be vaccinated should not attend  One way system in operation to enter and exit the community room (enter through fire door at the bottom of stair to the office and exit via fire door next to garage)	

<p>Knocking into chairs or falling off chairs Safety when using equipment (eg scissors, glue)</p>	<p>All children</p>	<p>Ensure the correct rules of the games are followed and that adults observe the children playing reminding them of the hazards of not following the rules correctly. Ensure children are reminded about how to use equipment correctly. Remove hazards before playing games if necessary.</p>	
<p>Abuse of children</p>	<p>Children</p>	<p>All adults working in Kidzone will undergo a full CRB enhanced disclosure, and will have filled in a Kidzone leader/helper role description, as well as reading the Coplestone Methodist Church Safeguarding policy. Ensure correct adult/child ratios are adhered to. Take a register each week.</p> <p>There will always be at least two helpers in the room when young people are present.</p>	
<p>Abuse towards adults</p>	<p>Adults</p>	<p>Ensure that there is always at least two youth club helpers/leaders present.</p>	

